

# Mather Heights Neighborhood Association

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## Board Meeting

Date: July 20, 2015

Location: St. Paul's Methodist Church Lobby

**Present:** Brett Knoespel, Becky Kupsky Gross, Leslie Pierce, Debbie Hamilton, Cheryl Vandersteen, Judy Hermsen

**Residences Present:** Bob Herouz

**Absent:** Mary Watermolen

- A. Call to order: Meeting Called to order at 6:30 by President Brett Knoespel
- B. Agenda: No changes to agenda, approved by voice vote
- C. Secretary's Minutes from May 18, 2015 Meeting
  - a. Motion to approve minutes by Cheryl Vandersteen, seconded by Becky Kupsky Gross.  
**Unanimously Approved**
- D. Treasurer's Report
  - a. There is \$1,521.64 in checking and \$530.29 in savings for a total of \$2,051.93
  - b. Motion to approve Treasurer's report by Becky Kupsky, seconded by Cheryl Vandersteen.  
**Unanimously Approved**
- E. National Night Out - August 4, 2015 at Mather Heights Park; 5:30 – 8:00 pm
  - a. Brett Knoespel will be on vacation and unable to attend, Judy Hermsen will also be gone
  - b. Shirley the Clown will be there at 5:30.
  - c. Mary Watermolen suggested holding it at Atkinson Park, but Mather Heights has already been reserved for the night
  - d. Brett Knoespel is unsure if the Police will be there or not, Leslie Pierce will send an email to them to confirm if they will or will not be attending
  - e. Discussion on how to let Mather Heights residence know about NNO
    - 1. Put the Banner up at the park
    - 2. Signs around the neighborhood with the new date
    - 3. Leslie Pierce will contact Joe/Mary Watermolen about the signs and changing the date
  - f. Deb Hamilton and Leslie Pierce will be at the park at 5:00 for set up
  - g. Snacks, Water, Chugs will be served – Brett Knoespel will purchase them at Sam's Club and will purchase approximately 6 boxes of snacks and 4 - 5 cases of water and Chugs to flavor the water
    - 1. It was suggested we purchase the water at Festival Foods so it may be able to be used for the Brat Barn in September.
  - h. We need to have enough food and drinks, but not too much.
  - i. Coloring Books and Crayons from the Police Department. Joe and Mary Watermolen have them. Leslie Pierce will contact them
  - j. Leslie Pierce will email both Neighborhood Officers about attending the NNO

F. Brat Barn – September 12, 2015

- a. Board Members that can attend are Brett Knoespel, Deb Hamilton, and Leslie Pierce. Cheryl Vandersteen will not be available.
- b. Can we do flyers for the Brat Barn and Rummage Sale?
- c. Nesco's are needed. Leslie Pierce will check with Christ of the Bay about borrowing their Nesco.
- d. Deb Hamilton will email a list of items needed for the Brat Barn
- e. Need to have people sign up for 2 – 3 hour shifts

G. Atkinson Park

- a. Possibly have a party in the fall when the wall is completed as a celebration for the completion of the project
- b. A Sunday Bar purchased from Hanson's would be a great idea or perhaps Pizza
- c. The park should be done by the end of August, currently Contractors are being contacted
- d. Could have a celebration in October or November. "Look what your Neighborhood Association has done" -- New/Improved Park
- e. Have residences bring a picnic lunch and we supply the Sunday's.
- f. Deb Hamilton has addresses that she can do a mail merge to mailing labels for the postcards for the park celebration

H. Newsletter – Brett Knoespel

- a. It will be put out late, but will be emailed to the Board for proof reading shortly
- b. There should 1,150 – 1,250 printed
- c. Several area businesses request extras to hand out to their customers
- d. Cheryl Vandersteen will be unable to deliver in her area as well as several other Board Members unable to deliver in their area
- e. Ski's Meat Market placed an ad
- f. Would like it out before National Night Out
- g. Joe Watermolen would email the Newsletter to Color Master and there was approximately a three (3) day turn around.
- h. Should we investigate doing 3<sup>rd</sup> class mail to mail them out this time – Brett Knoespel will contact the post office to get information on mail rates
- i. When the Newsletter is completed it should be emailed to Deb Hamilton as a picture to place on our FB page
- j. We may have to send it out after NNO
- k. Bob Heroux suggested that for hand delivery Sue/Mark Gericke may help out – Brett Knoespel will contact them. Judy Hermeson and Bob Heroux will email the number
- l. We should get it to the printer no later than Wednesday, with the weekend we may be able to get it out if it is in-hand by the weekend
- m. Discussion on mailing vs. hand delivery

I. Annual Meeting

- a. The Annual Meeting must be published so Residences can attend.
- b. Hold the Annual Meeting at the Atkinson Park Celebration
- c. It was suggested that we send out postcards to notify residences of the Annual Meeting

- d. Could place the notice in the Newsletter and hold the Annual Meeting at the National Night Out.
- e. Board Members up for election at the President and Treasurer as well as Board Members who are not holding office
- f. Becky Gross will hold the meeting if it is held at NNO

J. Old Business - None

K. New Business

- a. Officer Elections
  - 1. A discussion on going inactive was held
    - i. It was determined to discuss after the Atkinson Park Celebration
    - ii. The Board only needs to meet once (1) a year and put out one (1) Newsletter
    - iii. Leslie Pierce will review the By-Laws to see the rules for the Association
    - iv. Publishing the Association information on the Community Calendar and other venues to get Neighborhood interest.
    - v. Let Residences know it is approximately a 1 hour every other month commitment and special events as needed, could be up to a couple of hour
  - 2. Discussed having a "Cabin Fever" Event
    - i. Would have games, fellowship
    - ii. Hold it in St. Paul's Fellowship Hall
    - iii. Possible to have a move
    - iv. Could do a pot luck
    - v. Get to know your Neighbors Personally
    - vi. State what has been accomplished
      - 1. Wall, Gasification, Benefits of Association Participation
  - 3. Go one (1) more year and do some additional projects to involve the residences
  - 4. Make the Neighborhood nicer, plant plants, shrubs at the Parks
  - 5. Need to reach out more to the Neighborhood Residences
- b. Advertise the next Board Meeting
  - 1. Community Calendars, It's Happening in the newspaper.
- c. Work on one (1) idea and see what happens
- d. Get residences to attend meetings without asking for a commitment
  - 1. Ask what would you like to see the Association do next year
  - 2. Ask for Goals for the next year
- e. Webpage should be updated, Brett Knoespel will send the password/login information to Leslie Pierce
- f. Deb Hamilton will check with St. Paul's to see if we could put a sign up in front of the church a short time before the Board Meeting to let Residences know and will see if they will put something in their Newsletter and/or bulletin
- g. Leslie Pierce will check with Bethel on Bond to see if we could put something in their Newsletter or bulletin
- h. Fundraising Ideas were discussed.
  - 1. A Raffle was discussed; the last time we did a raffle we profited \$94 in 2013.
  - 2. The Brat Barn is a great fundraiser we profited over \$400 in 2014.

L. Comments/Concerns - None

M. Open Forum – None

N. Adjourn Motion to Adjourn at 8:20 by Becky Kupsky Gross and seconded by Cheryl Vandersteen.  
**Unanimously Carried**

Respectfully Submitted  
Leslie Pierce, Secretary

Next Meeting **August 17, 2015 at St. Paul's Methodist Church**

FYI: Board meets the 3<sup>rd</sup> Monday of Even numbered months, February, April, June, August, October, and December